

Indiana Department of Revenue (DOR)

Business Education Outreach Program Event Request

Email completed form to Bizoutreach@dor.IN.gov. Requests are subject to speaker availability.

Partnering Organization Information

Organization Name:			
Contact Person:			
Email Address:		Phone Number:	
Website:			
Facebook, Twitter, LinkedIn, etc.:			

Event Request Information

Topic Requested:			
Event Type:	In-person	Virtual	
Audience Description:		Estimated Audience Size:	
Presentation Date:		Presentation Time:	
Speaker Requested: <small>(or previous speaker if applicable)</small>		Presentation Length:	
Presentation Materials You Will Provide:	Projector	Screen	Computer Presentation Clicker
Presentation Location: <small>(if applicable)</small>			
Virtual Meeting Platform: <small>(Webex, Zoom, Teams, etc.)</small>			
How to Register for Event: <small>(include website URL if applicable)</small>			
Select if you do not authorize DOR to reference or promote your event in our external communications, such as our website, social media, newsletter etc.			

Additional Information

Please use this space to provide information such as driving directions, parking instructions, specifications about virtual meeting logistics or anything else that may require additional details.